

CAIRS Advisory Group

Meeting Minutes for February 15, 2002 Meeting

<u>Attendees:</u>	Steve Forster	Sacramento Metro Fire Department
	Larry Older	Ventura County Fire Department
	Joe Darrow	Fresno Fire Department
	Bob O'Brien	Cal Chiefs / Fremont Fire Department
	Ed Armitage	EMS Authority
	Diana Cossairt	OES-Haz Mat
	Bob Ghiglieri	CHP
	Joe McEnulty	CHP
	John Finney	Wasco State Prison Fire Department
	Gini Krippner	SFM, Code Development and Analysis Division
	Melissa Frago	SFM, Code Development and Analysis Division
	Yevonne Costa	SFM, Code Development and Analysis Division
	Jeff Fernandes	SFM, Code Development and Analysis Division

ITEMS DISCUSSED

- ❑ Updated FDID Program
 - ◆ Mailing Labels
- ❑ CHMIRS Form
 - ◆ Where is it now, are we going to bring it back in NFIRS Reporting
 - ✓ OES number is currently not included on the NFIRS Reporting
 - ✓ Possibility of adding OES number to module 7 (Haz Mat module)
- ❑ Possible grant funding to get information on-line
- ❑ The possibility of creating Sub-Committees
 - ◆ Haz Mat
 - ◆ Fire
 - ◆ CHP
- ❑ NFIRS data sharing with other agencies

Diana Cossairt, Bob Ghiglieri, Joe McEnulty and Steve Forster left meeting and will meet again in possible Haz Mat sub-committee meeting.

- ❑ SFM interviewing NFIRS vendors

- ❑ **Grant funding to help Fire Departments get hardware and software to get on-line with NFIRS**
- ❑ **SFM is currently interviewing NFIRS vendors**
 - ◆ **All the various services that the vendors offer**
- ❑ **The SFM will collect NFIRS data and use the Federal Client Tool if our funding does not get passed**
- ❑ **Standardizing data extracts**
 - ◆ **Statistical reporting needs**
- ❑ **Will there be consequences for not reporting NFIRS?**
 - ◆ **Explore ways to improve participation for Fire Departments who do not report NFIRS**
- ❑ **SFM needs to offer more workshops**
 - ◆ **Address the needs of all Fire Departments, large and small**
- ❑ **SFM is exploring Fire Officer Certification for Fire Departments who report NFIRS**
- ❑ **Fire Grants**
 - ◆ **Only the Fire Departments that plan to report NFIRS may receive the funding**
- ❑ **Approach other organizations to help “get the word out” to Fire Departments regarding NFIRS reporting**
 - ◆ **Fire Prevention Officers**
 - ◆ **Training Officers**
 - ◆ **Cal Chiefs**
- ❑ **National Fire Academy (NFA) says they prioritize training applications giving preference to departments that report NFIRS data**
- ❑ **Establish a list of certified NFIRS vendors to be posted on SFM website**
- ❑ **Local Fire Departments**
 - ◆ **What vendor do they use?**
- ❑ **+1 fields within NFIRS**
 - ◆ **For specialized local Fire Department data**

- ❑ **Required NFIRS modules**
 - ◆ **Do we want to add required modules for California?**
 - ✓ **Possibly wildland fires**
- ❑ **A Power Point presentation was given on EMS Vision 2000 project**
 - ◆ **HIPPA (Health Information Portability and Accountability Act)**
 - ◆ **Statewide Data System**
 - ◆ **Coordinate EMS, SFM burn injury reporting?**
- ❑ **The CAIRS Advisory Group contact list**
 - ◆ **We want participants from throughout the state, from a variety of organizations**
- ❑ **The group was asked if there was anyone else the SFM should invite to the next meeting**
 - ◆ **Stuart Gary, with the League Of Cities was suggested**
 - ◆ **Cal Chiefs Area Directors?**
- ❑ **Is there a sub-committee for Volunteer Fire Departments?**
- ❑ **The question was asked, do we need to do another Fire Department CFIRS satisfaction survey**
 - ◆ **It was suggested that we do another survey, but we should make it 10 questions or less**
 - ✓ **Post it on the SFM website**
- ❑ **The group was asked to take the NFIRS module hard copy reports and review them for possible additions or deletions California should require**